

**Building Department**

302 N. Main Street
Culpeper, VA 22701
(540) 727-3405
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www.CulpeperCounty.gov

**County of Culpeper
FIRE ALARM SYSTEMS PERMIT**

Permit # _____

Code Used: ☐ 2006 IBC International Building CodeScope of Work: ☐ Installation ☐ Repair ☐ Alterations

☐ Fire Alarm System # Devices _____ ☐ Fire Alarm Duct Detectors # Devices _____
☐ Smoke Dampers # Devices _____ ☐ Other _____

Description of work (be detailed and write legibly) _____
_____**Information requested is required.****OWNER** _____

Address: _____

City / Town _____ State _____ zip code _____

Date of Birth: _____ / _____ / _____
Month / Date / Year(ex.1960)**IF APPLICABLE PLEASE COMPLETE.****As the owner of this property, I have assigned the following Contractor/Agent to pull this Building Permit on my behalf.****Date:** _____

Owner Signature: _____

Representative/Agent Name _____

Telephone: _____

Email Address: _____

Site Address: _____**Directions:** _____**Information requested is required.****CONTRACTOR** _____

Address: _____

City/Town _____ State _____ zip code _____

Business Phone: _____

License No. _____ Class _____ Expiration _____

Completed by intake Permit Technician

☐ Contractor License verified _____

Contract Amount \$ _____

Contract Total Square Footage _____

Estimated Time of Construction: _____

CONTACT PERSON _____

Person to answer Plan Review Questions & Permit Pick UP

CONTACT DAY PHONE: _____**CONTACT CELL PHONE:** _____

Email Address: _____

It is the responsibility of the person issued this permit to insure adherence to all building regulations. It is the responsibility of the person issued this permit to be responsible to schedule all necessary inspections and a final inspection will be necessary to close this permit.

Signature of Contractor/Agent _____

Print Name _____

Date _____

FEE SCHEDULE ON BACK

All permits subject to a 2.0% State Surcharge effective July 1, 2009.
Building Official reserves the right to assign fees not shown.

Administrative Fee (commercial applications only)

This fee is due at time of submission of application and is non-refundable if the project is cancelled or abandoned. This fee will be applied to total permit fee. The initial administrative fee is based on the total square foot of the project.

0 to 15,000 square feet.....\$ 75.00
Over 15,000 square feet.....\$250.00

Plan Reviewer Complete

FIRE PROTECTION PERMITS

Fire Alarm System.....	\$75.00 + \$0.50 per device minimum \$100.00
Fire Alarm Duct Detectors.....	\$25.00 per device minimum \$75.00
Fire/ Smoke Dampers	\$20.00 per device minimum \$80.00

POSSIBLE ADDITIONAL PERMIT FEES

Amendment Fee (paid at time of submission of amendment).....ea \$ 75.00
Additional Amendment Fee calculated by sq.ft./#devices, etc.....Minimum \$ 50.00
Re-inspection Fee.....\$100.00
Working without a permit (permit must be issued before work starts.).....\$200.00

FEE SCHEDULE

Permit Fee (calculated after review) \$ _____

2.0% Levy per USBC \$ _____

Total Permit Fee \$ _____

Less Admin Fee (if applicable) \$(_____)

TOTAL DUE \$ _____

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